

Awesome autumn on the Way

October 2010
Volume 1, Issue 2

Small Steps Learning Academy, (540) 904-6808

Upcoming Events:

- 10/6 Old Timey Photos
- 10/14 School Photos
- 10/15 Small Steps Website Up
- 10/16 Fall Festival**
- 10/18 Ms. Keisha returns
- 10/22 Fire House Field Trip
- 10/29 Costume Party

October Birthdays

Ms. Briana 10/15

Malik 10/30

Welcome to the Small Steps Family

Noah, Marco, Josiah, Ms. Tori, Miles, Markell & JaVarreon

Center News!



What we've been up to...

Parents, we are off to a great school-year thus far! The children are learning by leaps and bounds and the daily routines are now progressing very smoothly. There are many education themes that interest the children and keep their attention. With our new classroom arrangements the learning environment is MUCH easier. We are SO excited to educate every child at Small Steps!

Tuition Fees:

Parents, please make sure you have spoke with Mrs. Taren regarding your child's tuition. Small Steps will terminate your child after non-payment. Tuition accounts can be paid weekly, bi-weekly and monthly (in advance only). Late fees will be applied every Tuesday if tuition is not paid. Speak with Mrs. Taren if you feel your account in jeopardy of being terminated.

Tardies & Late Pick-Up:

Parents, please remember to have your child at the center no later than 8:45. Breakfast will be served until that time. We are continually having some children arrive late; please call the center if you are going to be later than 8:45. Also, Small Steps closes at 6:30 the late fee is \$15.00. If you are running late please call the center, numerous lateness will result in a late fee applied to your child's account.

From the Director

The Staff at Small Steps is currently working very hard to be educated in every aspect of the childcare field. Our staff attends at least 3 trainings per month after our work shifts and on our weekends. We take **MUCH** pride in knowing that we are educated and experienced educators. With going over and beyond in the training, education and overall care of

the children as well as all the aspects of childcare, our staff has set a goal to excel in this aspect. With the staff working so hard for our children, I would like to open an invitation for all parents to please salute your child's teacher or the staff at Small Steps with a written letter or card of appreciation with your heart felt feelings towards our

program. Certain writings will be submitted to the web for parent reviews or recommendation letters for parents to read on the Small Steps website and throughout the center. If you decide to write a letter of appreciation please give it to Mrs. Taren in an envelope. Also, we will be displaying photos of the children throughout the center for the families to enjoy.

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Nursery / Toddler News



"To catch the reader's attention, place an interesting sentence or quote from the story here."



The Nursery Staff are very excited to implement a new learning program to the Nursery. Every day we are going to work on certain small & large motor skills while implementing more toddler like activities that will hold all the children's attention. We will introduce more finger plays, nursery rhymes and minimal sign language. If you notice your child achieving any large motor skills, please notify a

Nursery Staff member.

Parents, we are asking for every parent to please have a back-up pack of all items so we are secure in the needs of each child when supplies are getting low or if there is a natural disaster. In which case if there is every a need to evacuate the building we want to have back-up supplies for each child. Majority of the extra supplies on the list will be used ONLY in case of

emergency and ARE NOT going to be counted in the normal usage. Please see the attached list and bring these items in by October 14th.

Parents please update the "All about Me" form attached as well and return to a Nursery Staff Member by October 14th.

Thank-You for allowing Small Steps to educate your child, Ms. Paula & Mrs. Wilma

Two Year Classroom News

Ms. Keisha is doing great and will return to Small Steps on October 18th!!! Ms. Briana, Tootie & Mrs. Wilma have done an outstanding job with maintain the classroom and continuing to educate the children. Please remember the following:

- 1) Keep ALL sippy cups at home; we are working with the children to drink from child sized cups.
- 2) When children are upset upon entering the

classroom make sure to help the staff with transitioning the child into the classroom.

- 3) Please provide Small Steps with at least enough pull-ups for weekly use. NOT DAILY use.
- 4) All children need pants that are easily removable so they can pull the pants up and down that need limited teacher assistance.
- 5) is to develop and write

your own articles, or to include a calendar of upcoming events or a special offer that promotes a new product.

You can also research articles or find "filler" articles by accessing the World Wide Web. You can write about a variety of topics, but try to keep your articles short.

Much of the content you put in your newsletter can

Special Interest Story Headline

You can also research articles or find "filler" articles by accessing the World Wide Web. You can write about a variety of topics, but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Word offers a simple way to convert your newsletter to a Web publication. So, when

you're finished writing your newsletter, convert it to a Web site and post it.

Inside Story Headline

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The purpose of a newsletter is to provide specialized information to a targeted audience. Newsletters can be a great way to market your product or service, and also to create credibility and build your organization's identity among peers, members, employees, or vendors.

First, determine the audience of the newsletter. This could be anyone who might benefit from the information it contains, for example, employees or people interested in purchasing a product or in requesting your service.

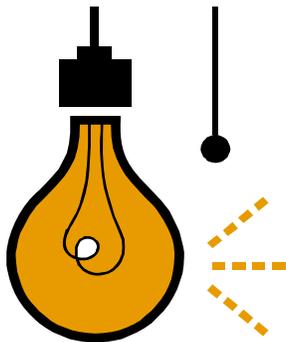
You can compile a mailing list from business reply cards, customer information sheets, business cards collected at trade shows, or membership lists. You might consider purchasing a mailing list from a company.

Next, establish how much time and money you can

spend on your newsletter. These factors will help determine how frequently you publish your newsletter and its length. You should publish your newsletter at least quarterly so that it's considered a consistent source of information. Your customers or employees will look forward to its arrival.

Your headlines are an important part of the newsletter and should be considered carefully.

In a few words, the headline should accurately represent the contents of the story and draw readers into the story



Inside Story Headline

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The subject matter that appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed internally, you might comment upon new procedures or improvements to the business. Sales figures or earnings will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance, an advice column, a book review, a letter from the president, or an editorial. You can also profile new employees or top customers or vendors.

Selecting pictures or graphics is an important part of adding content.